

Your party, thoughtfully planned.

A gentle timeline. Adjust it to your event, your guests and the time you have.

Celebration / date / place

Guest count / spending limit / helper

☐ 4-6 weeks before

Choose the date, guest count, venue and spending limit. Pick your invitation and send it once the details are settled.

☐ 2-3 weeks before

Choose the food, one focal point and a color palette. Borrow serving pieces and order supplies that need delivery time.

☐ 1 week before

Check responses. Print one test of each paper item. Confirm food quantities and ask a helper about setup or photographs.

☐ The day before

Set out empty serving pieces, prepare favors and check the route from the entrance to the celebration.

☐ Party day

Add food and fresh flowers. Put out pens for activities, take a photograph, and leave time to welcome your guests.

☐ After the party

Note gifts and kind gestures, send thank-yous and save reusable decorations for your next celebration.

A thoughtful shopping list.

Start with what you own or can borrow. Spend on the details that matter to you.

Item / purpose	Own / borrow / buy	Qty	Budget	Done
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐
				☐

Think through these areas:

Invitation / Food & drinks / Linens & serving pieces / One focal point
Activities / Favors / Printing / Thank-yous

Your color story.

A main color, a quiet neutral and a few small accents can connect the whole room.



Main color

The shade that leads the story.

Use it on:



Quiet neutral

A calm base for linens and larger surfaces.

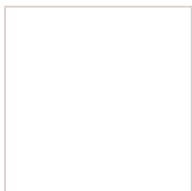
Use it on:



Accent

A little definition in ribbon or paper.

Use it on:



Finishing touch

An optional fourth color, wood or a soft metallic.

Use it on:

Before buying the full set

Compare real samples in the light of your event space. Screens, printed paper, fabrics and balloons can show the same color differently. Palette percentages are styling suggestions, not quantities or a promise of a supplier match.

The last lovely details.

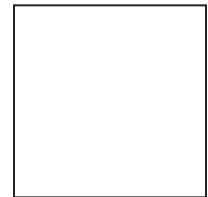
One small print check and a final look at the words can save a lot of reprinting.

Before you print or send

- ☐ Names and spelling
- ☐ Date, time and full location
- ☐ RSVP details and any reply deadline
- ☐ Correct template size and export format
- ☐ One printed proof checked at Actual Size

Print-scale test

Print this page at 100% / Actual Size. The square should measure exactly 1 inch on each side. This checks print scale; it is not a sample of a paid invitation.



1 inch

Remember the thank-yous

Guest / gift or kind gesture / thank-you sent

Digital invitations and coordinating products are sold separately on Etsy. Keep editable template links private and share only your finished invitation.

Find your next celebration at quietlydramaticpaper.com